

## Appointment

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**From:** Matt Baca [MBaca@ph.lacounty.gov]  
**Sent:** 10/3/2018 5:26:44 PM  
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**CC:** Lisa Patrick-Mudd [lmudd@ph.lacounty.gov]; Samir Patel [sapatel@ph.lacounty.gov]; Eric Winegar [ewinegar@exponent.com]; Marcela Solórzano [msolorzano@intrinsik.com]  
**Subject:** Interagency Coordination: AllenCo Re-opening  
**Attachments:** Notes-9-26-18 Interagency-Fenceline Monitorig Presentations.docx  
**Location:** 200 N. Spring Street, Los Angeles CA 90012 -- Rm. 361 (Call in: 1(877)336-1828 Passcode: 7051891#)  
**Start:** 10/17/2018 4:30:00 PM  
**End:** 10/17/2018 6:00:00 PM  
**Show Time As:** Tentative  
**Importance:** High  
**Recurrence:** (none)

**Goal:** Coordinating agency efforts for addressing oil and gas items specifically, AllenCo.

**Objectives:** Addressing permitting, projecting timelines, including a one voice approach, and creating a multi-agency atmosphere to better serve the community.

- **Meetings will be hosted by the City of LA, coordinated by LACDPH, and located at LA City Hall.**
- **Parking pass requests: Please send in e-mail: Name & Agency, vehicle make, color, and license number**

## Agenda:

- Roll Call/Agency Introductions

- Debrief:
  - Interagency Coordination: Fence Monitoring/SCAQMD Presentations (*Special thank you to colleague Christine De Rosa for capturing excellent notes!*)
    - Discussion notes and follow-up from the 9/26/18 Interagency-AQMD-Fenceline Monitoring Presentation
    - Discuss Fence Monitoring Plan review process
    - **DPH findings and critical elements that must be in place, for community health and safety, prior to any site activity:**
  - Complete a full scope operationalized Fenceline Monitoring Plan to include a defined actionable table (steps and actions), identified minimum and maximum thresholds, measurable results, actionable results, and triggers that advance to higher response levels.
  - Complete an ODOR PREVENTION AND SURVEILLANCE PROGRAM to prevent and control hydrogen sulfide (rotten egg) and petroleum odors from reaching the community.
  - Complete a notification plan for alerting all interagency partners during events and including actionable results, triggers, notification call down, time periods, scripted messaging, further action (stand up or stand down emergency procedures).
  - Complete a Risk Communication Plan for notifying internal (interagency partners) and external (community members) groups on messaging depending on the Event Levels, Actionable Results, and to include defined further steps and actions.
  - Ensure the plan aligns with the City of Los Angeles Emergency Management Department and City Emergency Operations Plan for emergency response.
  - Ensure all stakeholders are trained on the plan and participate in exercises that are evaluated before start-up.
  - Exercise the plan utilizing an Improvement Action Plan for annual updating.
  - Complete a site location law enforcement Threat Assessment in concert with the Federal Bureau of Investigation Joint Terrorism Task Force.
  - Develop a comprehensive Risk Management Program (RMP) with relevant federal, state and local agencies, the public and other community stakeholders, that evaluates, mitigates, and prepares for facility incidents to reduce the risk to the public. It is recommended that the RMP documents be accessible to the public and include, but not be limited to: Hazard Assessment; Prevention Program; and Emergency Response Plan.
- Interagency Coordination with Esperanza Housing Agency and Community
  - Follow up to Esperanza community request
  - Types of Agency information to be provided to the community (SP/ENG)
  - Fence Monitoring Presentation
  - Public Meeting
- Agency updates:
  - Permits and resubmitted plans
  - Estimated line for AllenCo resuming operations
- Planning initiatives & continued interagency coordination
  - Discuss how Fence Monitoring Contractor Public Relations Group utilization
  - Inviting AllenCo representatives/owners to an Interagency Meeting and preschedule with Interagency Group
  - FAQs discussion
  - Community Open House
- Other items

Next Meeting: Wednesday 10/31/18 from 9:30 a.m. to 11:00 a.m.